



Yashoda Shikshan Prasarak Mandal's

Yashoda College of Architecture, Satara

S. No. : 244, NH-4, WadhePhata, Satara., Tele Fax- 02162-271242

Website- www.ycoa.org.in, Email-principalarch@yes.edu.in, registrar_ytc@yes.edu.in

Approved by COA & AICTE- New Delhi, Govt. of Maharashtra (DTE, Mumbai)

Affiliated to Shivaji University, Kolhapur.

Prof. Dasharath Sagare

Founder, President

Ar. Suhas S. Talekar

Principal

Ref. No. – YSPM/YCA/ADMIN/ /

Date: / /20

Minutes of Meeting

The online meeting of Internal Quality Assurance Cell was conducted on Tuesday 04/08/2020. The IQAC Coordinator Ar. Snehal Shedge and chairperson Ar. Suhas Talekar conducted the meeting. Following matters were discussed in the meeting.

1. Previous Minutes of meeting

IQAC Coordinator welcomed all the members. Confirming the minutes of previous meeting held on 17/02/2020 were discussed and confirmed.

Sr.no	Subject	Action taken
1	Competitive Exams Awareness	Awareness program scheduled according to the last meeting got postponed and the nature changed from offline to online. The program was conducted Er. Balip Sir during the lockdown
2	Thesis Projects Quality Enhancements	Quality enhancements like peer reviews were decided, however the same reviews were taken online due to the pandemic.
3	Internal Academic Audit 2019-20	Internal Academic Audit was taken on 05/03/2020 and 06/03/2020.
4	PO's and CO's Mapping	PO's & CO's Mapping was not completed due to pandemic issues; hence respective faculty was given extension to complete the task by next meeting.

2. Institution's Response to COVID-19 Pandemic:

Ar. Snehal Shedge presented an overview of the institution's response to the COVID-19 pandemic, highlighting online teaching methodologies, technology upgrades, and student support initiatives. The committee acknowledged the efforts made and suggested continuous enhancement of online resources. Further it was suggested by Director Dr. Vivekkumar K. Redasani that an online platform should be looked into for ease of the online teaching and learning process.

3. Discussion on Faculty, Students, and Staff Well-being during the Pandemic:

Ar. Suhas Talekar initiated discussions on measures to support the well-being of faculty, students, and staff during the pandemic. Strategies discussed included flexible work hours, and increased communication channels for support. It was confirmed by Prof. Ajinkya D. Sagare that a task force that was formed in Yashoda Technical Campus will oversee the implementation of these measures.



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Date: 27/07/2020

Notice

This is to inform all the IQAC committee members that there will be online IQAC Meeting on Tuesday dated: 04/08/20 at 5:00 PM. All members are requested to attend the above meeting. Meeting link will be shared in morning on the day of meeting.


Venue : Board Room

Date : 04/08/2020


Time : 5:00pm.

Agenda for the meeting is as given below:

- To take review of minutes of the last meeting along with the action taken report.
- Review of the institution's response to the COVID-19 pandemic, including online teaching and learning initiatives.
- Discussion on faculty, students and staff well-being during pandemic.
- Discussion on Online Teaching Learning process
- Societal mental upliftment in Pandemic
- Formulated PO's and CO's discussion and finalization.
- Discuss any other matter with prior permission of chair.


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Date: 04/08/2020

Members present for the meeting

Sr.No.	Name	Designation	Sign
1	Ar. Suhas S. Talekar	Chairman	
2	Ar. Sujata S. Talekar	Member	
3	Ar. Swarali D. Sagare	Member	
4	Er. Amol V. Jadhav	Member	
5	Ar. Prakash M. Bansode	Member	
6	Prof. Ajinkya D. Sagare	Member	
7	Mr. Ganesh K. Suravase	Member	
8	Mr. Atul Mali	Member	
9	Ms. Sangeeta Poojari	Member	
10	Ms. Revati Shinde	Member	
11	Ar. Vishal R. Supekar	Member	
12	Dr. Vivekkumar K. Redasani	Member	
13	Mr. Sudhir Shinde	Member	
14	Mr. Shashikant Dhane	Member	
15	Ar. Snehal S. Shedge	Member Coordinator	

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4. Discussion on Online Teaching Learning process

Ar. Swarali Sagare led discussions on the online teaching-learning process. The committee exchanged insights on successful practices and challenges faced. Suggestions were made to explore innovative teaching methods, address technical proficiency and easy to use platform among faculty and students.

5. Societal mental upliftment in Pandemic

It was proposed by Ar. Swarali Sagare to come together and bring cheerfulness in the environment through Art. She proposed plans to come together with the volunteers and bring out cleaning and wall art activity, in areas hit most by pandemic. The concern of safety was discussed and was agreed by all the members.


6. Formulation and Finalization of PO's and CO's:

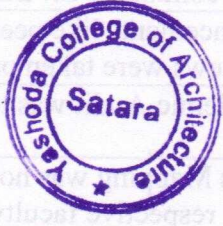
Ar. Snehal Shedge led discussions on mapping Program Outcomes (PO's) and Course Outcomes (CO's) that were done by the staff. Feedback from other representatives were taken and departments was incorporated, and after a thorough discussion, the PO's and CO's were finalized. These will be circulated to departments for implementation.


7. Open Discussion for Any Other Matter:

Under the permission of the chair, attendees discussed the implementation of a peer support network for students and the need for improved virtual collaboration tools. Detailed plans for both initiatives will be presented in the next meeting.

Sl.No	Subject	Action taken
1	Competitive Exams	Awareness program scheduled according to the last meeting got postponed and the nature changed from offline to online. The program was conducted by Prof. Balraj Sir during the last meeting.
2	Quality enhancement projects	Quality enhancement projects reviews were decided. The same review process will be followed for the next semester.
3	Internal Academic Assessments	Internal Academic Assessments on 05/10/2020.
4	PO's & CO's	PO's & CO's were finalized. The same review process will be followed for the next semester.
5	Mapping	Mapping of PO's & CO's with the courses was completed. The task by next meeting.


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