



Yashoda Shikshan Prasarak Mandal's

## Yashoda College of Architecture, Satara

S. No. : 244, NH-4, WadhePhata, Satara., Tele Fax- 02162-271242

Website- www.ycoa.org.in, Email- principalarch@yes.edu.in, registrar\_ytc@yes.edu.in

Approved by COA & AICTE- New Delhi, Govt. of Maharashtra (DTE, Mumbai)

Affiliated to Shivaji University, Kolhapur.

**Prof. Dasharath Sagare**

Founder, President

**Ar. Suhas S. Talekar**

Principal

Ref. No. – YSPM/YCA/ADMIN/ /

Date: / /20

### Minutes of Meeting

The online meeting of Internal Quality Assurance Cell was conducted on Monday 07/12/2020. The IQAC Coordinator Ar. Snehal Shedge and chairperson Ar. Suhas Talekar conducted the meeting. Following matters were discussed in the meeting.

#### 1. Previous Minutes of meeting

IQAC Coordinator welcomed all the members. Confirming the minutes of previous meeting held on 04/08/2020 were discussed and confirmed.

| Sr.no | Subject  | Action taken  |
|-------|--|---|
| 1     | Institution's Response to COVID-19 Pandemic                  | Based on the previous discussion and with given scenario of Lockdown various measures were taken. Online platform was created with external help. It was also decided to further extent the support towards society also. |
| 2     | Faculty, Students, and Staff Well-being during the Pandemic: | All the faculty was asked to discuss preventive measures with students during the classes and studios. Er. Amol Jadhav was tasked with discussing the same with Non-teaching staff from time to time.                     |
| 3     | Online Teaching Learning process                             | Memorandum of Understanding was signed with Great Learning on 17/08/2020 to provide their Educational platform extensively with all the features to facilitate the teaching learning process.                             |
| 4     | Societal mental upliftment during pandemic                   | Various outdoor open areas and indoor doctors lounges where chosen and painted by volunteers team   |
| 5     | Formulation and Finalization of PO's and CO's:               | PO's & CO's Mapping was discussed, corrections were suggested by the members and it was finalized   |
| 6     | Improvement in Virtual Collaboration Tools                   | The virtual collaboration tools were available in the great learning platforms for peer discussion and collaboration. Hence this was resolved with the Great Learning Platform.   |

#### 2. Institutes Pandemic Support

Participants discussed the needs of the institute community during the pandemic, including academic, mental health, and technological support. It was further discussed and decided to extent the support towards society, Members were tasked to identify the parts where this can be done.





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Date: 07/12/2020

### Notice

This is to inform all the IQAC committee members that there will be online IQAC Meeting on Monday, dated: 7/12/2020 at 5:00 PM. All members are requested to attend the above meeting. Meeting link will be shared in morning on the day of meeting.

Venue : Board Room

Date : 07/12/2020

Time : 5:00pm.

#### Agenda for the meeting is as given below:

- To confirm the minutes of the Last Meeting held on 04/08/20 along with the action taken report.
- Institutes Pandemic Support
- Review of online understanding of students.
- Review of the impact of COVID-19 on academic calendars and syllabus completion.
- Initiate Attainment mapping
- Review online exam system
- Environment and Sustainability Incorporation.
- Discuss any other matter with prior permission of chair.

**IQAC Co-ordinator**  
Yashoda College of Architecture,  
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### 3. Review of Online Understanding of Students:

Ar. Suhas Talekar presented an analysis of the online learning environment's impact on student understanding and engagement. The discussion highlighted that while most students adapted well, there were concerns about some lagging in participation. Strategies for increased interactive sessions were suggested for improvement.

### 4. Impact of COVID-19 on Academic Calendars and Syllabus Completion:

Ar. Snehal Shedge shared an overview of the pandemic's effects on the academic calendar and syllabus completion. It was noted that disruptions due to the pandemic resulted in revised timelines to ensure syllabus coverage. A report on this was presented with recommendations.

### 5. Initiation of Attainment Mapping:

Ar. Suhas Talekar initiated discussions on the commencement of attainment mapping. The committee agreed to assign the task to Er. Amol Jadhav and Ar. Snehal Shedge to begin mapping academic program outcomes to student learning outcomes.

### 6. Review of Online Exam System:

The committee reviewed the effectiveness of the online examination system. Ar. Swarali Sagare highlighted that while the system largely functioned well, there were some technical glitches in conducting the exam and the proctored exam as per University regulations need to be taken. The Great Learning personnel was tasked to address these issues to ensure smooth functioning in the upcoming exam cycle.

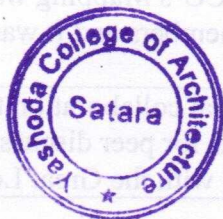
### 7. Environment and Sustainability Incorporation.

Design Chair- Ar. Sujata Talekar proposed to incorporate design projects preferably of all years with environmental incorporation, sustainable approach and also Universal Design to uplift the quality of student learning and also the projects. All the members unanimously agreed on the proposal and all design staff will be asked to incorporate the same in all the programs.

### 8. Open Discussion for Any Other Matter:

Under the permission of the chair, attendees discussed the need for additional student support services and the potential integration of more interactive tools into the online learning platform. Detailed plans for these initiatives will be discussed with the Great Learning Support team.

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### Members present for the meeting

| Sr.No. | Name                       | Designation        | Sign   |
|--------|----------------------------|--------------------|--------|
| 1      | Ar. Suhas S. Talekar       | Chairman           |        |
| 2      | Ar. Sujata S. Talekar      | Member             |        |
| 3      | Ar. Swarali D. Sagare      | Member             |        |
| 4      | Er. Amol V. Jadhav         | Member             |        |
| 5      | Ar. Prakash M. Bansode     | Member             |        |
| 6      | Prof. Ajinkya D. Sagare    | Member             |        |
| 7      | Mr. Ganesh K. Suravase     | Member             |        |
| 8      | Mr. Atul Mali              | Member             |        |
| 9      | Ms. Sangeeta Poojari       | Member             |        |
| 10     | Ms. Revati Shinde          | Member             |        |
| 11     | Ar. Vishal R. Supekar      | Member             |        |
| 12     | Dr. Vivekkumar K. Redasani | Member             |        |
| 13     | Mr. Sudhir Shinde          | Member             | Absent |
| 14     | Mr. Shashikant Dhane       | Member             |        |
| 15     | Ar. Snehal S. Shedge       | Member Coordinator |        |

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