



Yashoda Shikshan Prasarak Mandal's

## Yashoda College of Architecture, Satara

S. No. : 244, NH-4, WadhePhata, Satara., Tele Fax- 02162-271242

Website- www.ycoa.org.in, Email- principalarch@yes.edu.in, registrar\_ytc@yes.edu.in

Approved by COA & AICTE- New Delhi, Govt. of Maharashtra (DTE, Mumbai)

Affiliated to Shivaji University, Kolhapur.

**Prof. Dasharath Sagare**

Founder, President

**Ar. Suhas S. Talekar**

Principal

Ref. No. – YSPM/YCA/ADMIN/ /

Date: / /20

### Minutes of Meeting

The online meeting of Internal Quality Assurance Cell was conducted on Tuesday 09/09/2021. The IQAC Coordinator Ar. Snehal Shedge and chairperson Ar. Suhas Talekar conducted the meeting. Following matters were discussed in the meeting.

#### 1. Previous Minutes of meeting

IQAC Coordinator welcomed all the members. Confirming the minutes of previous meeting held on 17/08/2021 were discussed and confirmed.

Sr.no	Subject	Action taken
1	Course File Finalization	The course file inclusions were approved for implementation in the upcoming academic term.
2	Attainment Mechanism incorporation	The attainment mechanism was updated as per committee members comments in last meeting and finalized mechanism was explained to all faculty to be, effective from the next academic year.
3	Stakeholder Feedback	Great learning team successfully created place for uploading of course and reading material for students and all the faculty is been using the same for uploading materials for sharing with students

#### Online Admission Process Review and Facilitation Center Discussion:

Er. Amol Jadhav presented a review of the online admission process and discussed plans for establishing an online facilitation center as per DTE instruction. Decision: The facilitation center will be established to assist applicants, and improvements to the online admission process will be implemented. Concern regarding reaching more number of students was raised during pandemic.

#### Gender Audit Conduction:

Ar. Snehal Shedge outlined plans for conducting a Gender Audit for five years including the current year to assess gender equality within the institute. Participants discussed the objectives and scope of the audit.





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### Members present for the meeting

Sr.No.	Name	Designation	Sign
1	Ar. Suhas S. Talekar	Chairman	
2	Ar. Sujata S. Talekar	Member	
3	Ar. Swarali D. Sagare	Member	
4	Er. Amol V. Jadhav	Member	
5	Ar. Prakash M. Bansode	Member	
6	Prof. Ajinkya D. Sagare	Member	
7	Mr. Ganesh K. Suravase	Member	
8	Mr. Atul Mali	Member	
9	Ms. Anuja Shinde	Member	
10	Mr. Saurabh Nikam	Member	
11	Ar. Vishal R. Supekar	Member	
12	Dr. Vivekkumar K. Redasani	Member	
13	Mr. Sudhir Shinde	Member	
14	Mr. Dinesh Dhumal	Member	
15	Ar. Snehal S. Shedge	Member Coordinator	

**IQAC Co-ordinator**  
Yashoda College of Architecture,  
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Date: 06/09/2021

### Notice

This is to inform all the IQAC committee members that there will be online IQAC Meeting on Thursday dated: 9/9/2021 at 5:00 PM. All members are requested to attend the above meeting. Meeting link will be shared in morning on the day of meeting.

Venue : Board Room

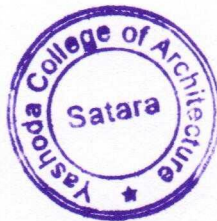
Date : 09/09/2021

Time : 5:00pm.

#### Agenda for the meeting is as given below:

- To take review of minutes of the last meeting along with the action taken report.
- Online Admission process review and Facilitation center discussion
- Gender Audit conduction
- Institutes response to Pandemic
- Online lecture review
- Academic Calendar Update
- Professional Practice updating for Alumni and staff.
- Discuss any other matter with prior permission of chair.

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### Institute's Response to Pandemic:

Ar. Suhas Talekar provided an overview of the institute's response to the pandemic. Participants discussed the effectiveness of current measures and proposed improvements. It was further decided to conduct a vaccination drive as a measure to make the vaccine available to all the YSPM family and also open to the outsiders.

### Online Lecture Review:

Ar. Snehal Shedge presented a review of the online lecture system attendance and concentration of students during the online lectures. Discussion on students with took place which led to the unanimous decision by all members to allow students in campus in small batches as per the queries in adherence to the covid protocols issued by the government.

### Academic Calendar Update:


Ar. Snehal Shedge provided updates on the academic calendar. Participants discussed any necessary adjustments or additions. The academic calendar will be updated with the agreed-upon changes as per Shivaji University.

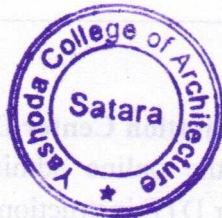
### Professional Practice Updating for Alumni and Staff:

Ar. Prakash Bansode presented a proposal for updating professional practices for alumni and staff. Participants discussed the relevance and potential and it was decided to take BPMS workshop for Alumni, Final year students and Faculty. Ar. Suhas Talekar further added that it can be done in collaboration with IIA and will be better to incorporate interaction with industry professionals

### Any Other Matters with Prior Permission of Chair:

As all the queries of the members were conversed and resolved in previous discussion, no other issue was raised by any member. Hence meeting concluded with the vote of thanks.

  
**IQAC Co-ordinator**  
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